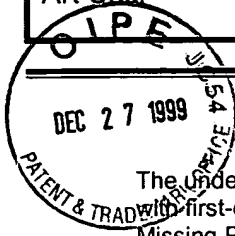


sector A  
#3

MISSING PARTS TRANSMITTAL		Docket No. LOT9-99-0001
Applicant:	Steven R. Beckhardt, Michael R. O'Brien, Elizabeth A. Lorensen and Douglas W. Conmy	
Serial No:	09/431,344	
Filed:	October 29, 1999	
For:	METHOD AND APPARATUS FOR ENCRYPTING ELECTRONIC MESSAGES COMPOSED USING ABBREVIATED ADDRESS BOOKS	
Examiner:	Not Yet Assigned	
Art Unit:	2766	



CERTIFICATE OF MAILING UNDER 37 C.F.R. §1.8(a)

The undersigned hereby certifies that this document is being placed in the United States mail with first-class postage attached, addressed to Assistant Commissioner for Patents, Box Missing Parts, Washington, DC 20231 on December 21, 1999

Jan L. Mellen  
Jan L. Mellen

Assistant Commissioner for Patents  
Box Missing Parts  
Washington, DC 20231

**Enclosures**

- ☒ Copy of Notice to File Missing Parts of Application *Filing Date Granted*  
☒ Signed Declaration  
☐ Petition for Month Extension of Time

**Small Entity**

- ☐ A small entity statement under 37 C.F.R. §1.27 is attached.  
☐ A small entity statement under 37 C.F.R. §1.27 has already been filed.

**Fees**

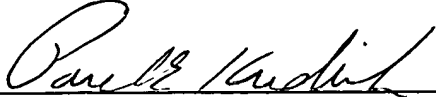
Surcharge for Missing Parts	\$ 130.00
Filing Fee	\$0.00
Extension of Time	\$ 0.00
Reduction by one-half for Small Entity	\$ 0.00
<b>Total Fee</b>	<b>\$ 130.00</b>

**Payment**

- ☐ A check in the amount of the total fee is enclosed.  
☒ The Commissioner is hereby authorized to charge the total fee to Deposit Account No DA-12-2158. A duplicate of this sheet is attached.

The Commissioner is hereby authorized to charge any other fees under 37 C.F.R. §1.16 and §1.17 that may be required, or credit any overpayment, to our Deposit Account No. DA-12-2158.

Respectfully submitted,



Date: 12/21/99

Paul E. Kudirka, Esq. Reg. No. 26,931  
KUDIRKA & JOBSE, LLP  
Customer Number 021127  
Tel: (617) 367-4600 Fax: (617) 367-4656



UNITED STATES DEPARTMENT OF COMMERCE  
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APPLICATION NUMBER FILING/RECEIPT DATE FIRST NAMED APPLICANT ATTORNEY DOCKET NO./TITLE

09/431,344 10/29/99 O'BRIEN

M LOT9-99-0001

021127  
KUDIRKA & JOBSE  
TWO CENTER PLAZA  
BOSTON MA 02108



NOT ASSIGNED

2766

DATE MAILED:

11/19/99

**NOTICE TO FILE MISSING PARTS OF APPLICATION**  
**Filing Date Granted**

An Application Number and Filing Date have been assigned to this application. The items indicated below, however, are missing. Applicant is given **TWO MONTHS FROM THE DATE OF THIS NOTICE** within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a). If any of items 1, or 3 through 5 are indicated as missing, the **SURCHARGE** set forth in 37 CFR 1.16(e) of ☐ \$65.00 for a small entity in compliance with 37 CFR 1.27, or ☒ \$130.00 for a non-small entity, must also be timely submitted in reply to this NOTICE to avoid abandonment.

If all required items on this form are filed within the period set above, the total amount owed by applicant as a ☐ small entity (statement filed) ☒ non-small entity is \$ 768.

☒ 1. The statutory basic filing fee is:

- ☒ missing.  
☐ insufficient.

Applicant must submit \$ 760 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).

☒ 2. The following additional claims fees are due:

\$ \_\_\_\_\_ for \_\_\_\_\_ total claims over 20.

\$ 78 for 1 independent claims over 3.

\$ \_\_\_\_\_ for multiple dependent claim surcharge.

Applicant must either submit the additional claim fees or cancel additional claims for which fees are due.

☒ 3. The oath or declaration:

- ☒ is missing or unsigned.  
☐ does not cover the newly submitted items.

An oath or declaration in compliance with 37 CFR 1.63, including residence information and identifying the application by the above Application Number and Filing Date, is required.

☐ 4. The signature(s) to the oath or declaration is/are by a person other than inventor or person-qualified under 37 CFR 1.42, 1.43 or 1.47.

A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.

☐ 5. The signature of the following joint inventor(s) is missing from the oath or declaration:

An oath or declaration in compliance with 37 CFR 1.63 listing the names of all inventors and signed by the omitted inventor(s), identifying this application by the above Application Number and Filing Date, is required.

☐ 6. A \$50.00 processing fee is required since your check was returned without payment (37 CFR 1.21(m)).

☐ 7. Your filing receipt was mailed in error because your check was returned without payment.

☐ 8. The application was filed in a language other than English.

Applicant must file a verified English translation of the application, the \$130.00 set forth in 37 CFR 1.17(k), unless previously submitted, and a statement that the translation is accurate (37 CFR 1.52(d)).

☐ 9. OTHER:

Direct the reply and any questions about this notice to "Attention: Box Missing Parts."

**A copy of this notice MUST be returned with the reply.**

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

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